**This Week Report (01/30-02/05)**

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| --- | --- | --- | --- | --- |
| **Tasks** | | **Estimated** | **Actual** | **Status** |
| **1** | Think about possible project ideas. | 15 min | 15 min | Completed |
| **2** | Present Financial Modeling Tool project to the group | 5 min | 10 min | Completed |
| **3** | Propose Weekly Group Meeting Time and Development Tools | 5 min | 5 min | Completed |

**Next Week Report**

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| **Tasks** | | **Estimated** | **Actual** | **Status** |
| **1** | Think about team name, project name | 15 min |  | Pending |
| **2** | Propose version control tool, hosting environment, conventions | 10 min |  | Pending |
| **3** | Read up on Time Keeper role | 30 min | 30 min | Completed |